

Call To Order

A. DEMA Director A.J. Schall convened the Delaware Homeland Security Terrorism Preparedness Working Group (DHSTPWG) meeting at 1:00 p.m., in the Delaware Emergency Management Agency (DEMA) James E. Turner, III Educational Center. The following documents were provided to all meeting participants:

- 1) Meeting Notice & Agenda
- 2) DHSTPWG Meeting Minutes, January 9, 2017
- 3) Training and Exercise Subcommittee Meeting Minutes, January 4, 2017

B. Minutes from the January 9, 2017 meeting were reviewed and approved. **(Motion Approved: Kevin Sipple; Second: Allen Metheny – Passed Unanimously)**

1. Old Business

A. **Training and Exercise Subcommittee** – (Robert Newnam, Chairman)

Mr. Newnam briefed copies of the minutes that were provided to the Working Group. No actions were needed to be taken by the Working Group and requests are coming into the Training and Exercise Subcommittee in a timely manner.

B. **2015 Homeland Security Grant Status**

Ms. Hupp spoke about the FY15 grant status and said that it was moving along well. The planners had recently touched based with most of the groups and had gotten feedback about using much of the funding up within the next 6 months. She gave an update that FY16 had gone through the Clearinghouse and was now waiting to be uploaded into the DEMA system for use.

There was a reallocation request from Kent County for their \$30,000 Smart Prepare budget. The county has decided to not move ahead with the program and asked instead that the money be reallocated to an EMS gator. As mass gatherings become more frequent throughout Kent and neighboring counties (5 in Kent last year), the need for medical gators is rising. It will be a statewide resource available upon request. Motion- Robert Schoonover, Second- Jamie Bethard.

3) **New Business**

A. **EMS Presentation**

Dave Mick presented on the EMS discipline and gave the group information about how Homeland Security Grant funds have been used in past years in conjunction with other funding streams. He discussed concerns that the counties have regarding EMS needs, such as prescription medications and the replacement of tactical gear. Much of the equipment that EMS has is used on a regularly for operational purposes as well as during trainings and exercises. He stressed that while most projects are partially county-funded, the loss of HSGP funds would make the sustainment of many projects very difficult.

Citizen Corps will be presenting at the next meeting.

B. **Director Comments**

Director Schall discussed the incident at James T. Vaughn Correctional Facility on February 1, 2017 and stated that while tragic, it showed that the resources available in the state are well-coordinated. He encouraged all in attendance to enroll in the upcoming Mastering Unified Command course being offered by the DE State Fire School from May 22-25. He praised the Fire Service Special Operations meet and greet that was held in conjunction with DEMA and DSFS on January 28th. Over 50 individuals were in attendance and it provided an excellent opportunity to strategize as a state instead of by department or county. Dave Mick echoed these sentiments and shared that a half day training for all county trench rescue teams was held and will be regularly recurring.

Director Newnam cautioned that with the 2017 state budget and projected 2018 budget, disciplines should anticipate further funding cuts that could make sustainment of current projects more difficult. Director Schall affirmed that funding will become more competitive, and that projects need to explicitly linked to THIRA findings and will be prioritized by need.

4) **Next Meeting** – The next meeting is scheduled for March 13, 2017 at 1:00 p.m. at DEMA.

5) Meeting was adjourned; Motion-Robert Newnam, Second- Kevin Sipple.

**Homeland Security Grant Program
Delaware Homeland Security Terrorism Preparedness Working Group
Meeting Minutes**

February 13, 2017

Minutes approved by DEMA Director

A.J. Schall, Jr.

Chairman, Delaware Homeland Security Terrorism Preparedness Working Group

Attachment: Attendance Roster

MEETING ATTENDANCE ROSTER	
Name	Agency
A.J. Schall, Jr.	Chairman
Allen Metheny	Co-Chairman, DVFA
Jamie Bethard	DNREC, Division of Waste & Hazardous Substances
David Carpenter	New Castle County EMA
Sandra Ennis-Alexander	DTI
Raymond Holcomb	DSHS/OSEC
Joseph Hughes	League of Local Government
Mei Johnson	Citizen Corps
Carl Luft	League of Local Governments
Major Daniel Meadows	DSP
David Mick	Kent County Public Safety
Robert Newnam	Delaware State Fire School
Brandon Olenik	Kent County EMA
Suzanne Raab-Long	Delaware Healthcare Association
Robert Schoonover	SC EMS
Tim Sexton	Division of Public Health
Kevin Sipple	Kent County Public Safety
Lisa Tanielian	DDA
Working Group Guest	
Tim Cooper	DPH-Office of Preparedness
Isabella Kaplan	DTI
Delaware Emergency Management Agency Staff	
Shaun Diggs	Terrorism Preparedness/Purchaser
Paige Fitzgerald	Terrorism Preparedness Planner
Renee Hupp	Terrorism Preparedness Planner
Josh Kelly	Terrorism Preparedness/DEOP Planner
Chris Murtha	Planning Supervisor